



# VILLAGE RACQUET CLUB ASSOCIATION

c/o CAFS  
PO Box 2805  
PALM SPRINGS, CA 92263  
[LEE@CAFSHOA.COM](mailto:LEE@CAFSHOA.COM)

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May 2023

Dear Homeowner,

Please allow us to introduce ourselves. We are Community Association Financial Services (CAFS), and we have been doing accounting in the Coachella Valley since 1973. It will be our pleasure to manage the accounting for Village Racquet Club Association beginning June 2023.

Effective June 1, 2023, CAFS has been retained to manage the financial records for your Association by the Village Racquet Club Association Board of Directors. This includes all homeowner information, such as payment of monthly assessments.

## **New Accounting Firm**

**Community Association Financial Services (CAFS)**

**Tel: (760) 323-7475**

**Fax: (760) 323-8763**

**Mailing Address: PO Box 2805, Palm Springs, CA 92263**

**Physical Address: 1111 E. Tahquitz Canyon Way #103, Palm Springs, CA 92262**

**Email: [AJ@CAFSHOA.com](mailto:AJ@CAFSHOA.com)**

**[www.CAFSHOA.com](http://www.CAFSHOA.com)**



**If** you make your payments by sending a **check with a coupon** or invoice, please discard any coupons that you may have and use the enclosed coupon to send your June payment. In mid-June, you will receive a statement for the following month. If you do not have an email address on file, you will receive your statement in the mail.

**If** you would like to sign up for **Automatic Payments** for your monthly assessment, you will need to fill out the enclosed ACH form and return it to us with a voided check by June 5, 2023. If we receive your new form by that date, your assessments will be deducted for June from your bank account on or around the 10<sup>th</sup>. If we do not receive your form by June 5, 2023, you must send a check for your June dues.

**If** you use Paylease to pay your monthly dues, you can continue to do so but will need to get to Paylease through our website: [www.cafshoa.com](http://www.cafshoa.com), and set up a new account.

**If** you use home banking through **your** bank's website, you must change the address where the bank sends your check to the address on the enclosed coupon. HOA dues payments should be sent to:

**Village Racquet Club Association  
PO Box 80155  
City of Industry, CA 91716**

If you have questions and/or concerns with your homeowners' account, please contact AJ at CAFS at 760-323-7475 or [AJ@cafshoa.com](mailto:AJ@cafshoa.com).

Sincerely,  
Doug and Lee Bothe, CAFS